

FINANCE COMMITTEE MEETING MINUTES

January 22, 2018

The Finance Committee of the St. Clair County Board met on January 22, 2018 in the County Board Conference Room. The meeting was called to order by Chairman Ken Easterley at 7:00 p.m.

Members Present:

Ken Easterley, Chairman, Chairman:
Marty Crawford, Asst. Chairman
Lonnie Mosley
June Chartrand
Carol Clark
Paul Seibert
John West

Others Present:

Debra Moore, Director of Administration
Kenneth Sharkey, County Board
Fred Boch, County Board
C. David Tiedemann, County Board
Robert Allen, County Board
Susan Gruberman, County Board
Bryan Bingel, County Board

Mark A. Kern, Chairman SCC Board
John Hughes, Central Serv. / Econ. Dev.
Herb Simmons, EMA / 9-1-1
Frank Bergman, Human Resources
Terry Beach, IGD

Pledge of Allegiance was recited.

There were no Public Comments or Questions asked at this Meeting.

Upon a motion by Mr. West and seconded by Mr. Seibert, it was unanimously agreed to approve the Meeting Minutes from December 18, 2017.

Upon a motion by Mr. Crawford and seconded by Mr. Seibert, it was unanimously agreed to approve the agreement that will provide professional consulting services between Fiscal Choice Consulting, LLC and St. Clair County the total cost is \$30,000.00.

Upon a motion by Mrs. Chartrand and seconded by Mr. West, it was unanimously agreed to approve the lowest bid presented by Jarvis Electric, Inc. for cost of material and labor at the Engelmann Farm property located at 313 Shiloh Station Road, O'Fallon, Illinois the total cost is \$4,650.00.

Upon a motion by Ms. Clark and seconded by Mr. Mosley, it was unanimously agreed to approve upgrading SCC Microsoft Dynamic GP Software the total cost is \$32,320.00.

Upon a motion by Mr. West and seconded by Ms. Chartrand, it was unanimously agreed to approve the Regular Transfers and Contingency Transfers: ATTACHED IS A COPY OF ALL TRANSFERS.

Upon a motion by Mr. Mosley and seconded by Mr. Crawford, it was unanimously agreed to approve the Resolution where Office of State's Attorneys Appellate Prosecutor was created to provide services, continuing legal education, training and programs for the State's Attorneys and Assistance State's Attorneys total cost \$36,000.00.

Upon a motion by Mr. Mosley and seconded by Mrs. Chartrand, it was unanimously agreed to approve the Treasurer's Monthly Report and Funds Invested for January, 2018.

Upon a motion by Mr. Crawford and seconded by Mr. Mosley, it was unanimously agreed to approve the Expense Claims – Claims Subcommittee Reports.

Upon a motion by Mr. West and seconded by Mr. Seibert, it was unanimously agreed to approve entering into an Executive Session at 6:44 p.m.

Upon motion by Mr. Seibert and seconded by Mrs. Chartrand it was unanimously agreed to return to Open Session at 6:51 p.m.

Upon a motion by Mr. Easterley and seconded by Mr. Crawford, it was unanimously agreed to approve a final action in regards to approving the settlement with Mr. Robert Engler in the amount of \$27,000.00 in the matter of Robert Engler v. St. Clair County currently pending before the Illinois Workers' Compensation Commission.

Upon a motion by Mr. Easterley and seconded by Ms. Clark, it was unanimously agreed to approve settlement payment in the amount of \$5,000.00 to Duane Stemmley in the case styled Duane Stemmley v Lawrence J. Stemmley, Sr. and St. Clair County, Case No. 16 L 0501 pending in the Twentieth Judicial Circuit Court St. Clair County, Illinois.

Upon a motion by Ms. Clark and seconded by Mr. Westit was unanimously agreed to adjourn at 6:53 p.m.

Respectfully submitted,

Debra Moore, Director of Administration
St. Clair County

JANUARY 22, 2018 EXPENSE TRANSFERS

2017		FROM:		TO:
Employees Medical Trust			Employees Medical Trust	
550-5500-63100-03	Admin services-Medical	(57,300.00)	550-5500-70100-05	county Ins premiums-Medical
				57,300.00
County Health			County Health	
240-60100	Payroll Full-time	(9,500.00)	240-61900-02	Small Cap Purchase-Office equipment
240-61900	Small Capital Purchase	(33,150.00)	240-62100-02	Travel transportation
240-62100-01	Travel mileage reimbursement	(600.00)	240-62100-03	Travel lodging
240-65150-02	Telephone Land Lines	(1,050.00)	240-63400	Temporary employment services
240-68510	Program Expense	(7,000.00)	240-65150-01	Telephone Cellular communications
		(51,300.00)	240-87500	Reimbursements
				51,300.00
General Fund-Sheriff			General Fund-Sheriff	
100-1100-61400-04	Program supplies-staff-Admin	(816.50)	100-1102-60200	Overtime-Patrol
100-1100-62200	Dues and memberships-Admin	(650.00)	100-1102-60200	Overtime-Patrol
100-1100-63630	Maintenance contracts-Admin	(300.00)	100-1100-60320	Standby Pay-Admin
100-1100-60100	Payroll Full-time-Admin	(9,089.15)	100-1100-62000	Training-Admin
100-1100-60310	Sick pay-Admin	(2,000.00)	100-1100-62100	Travel-Admin
100-1100-60410	Clothing maintenance-Admin	(250.00)	100-1102-60100	Payroll Full-time-Patrol
100-1100-61000	Office supplies-Admin	(250.00)	100-1107-60200	Overtime-Jail
100-1100-61380	Uniforms-Admin	(500.00)	100-1107-60410	Clothing Maintenance-Jail
100-1100-61400-03	Program supplies-other-Admin	(759.04)		25,065.12
100-1100-60100	Payroll Full-time-Admin	(1,611.52)		264,816.05
100-1107-62200	Training-Jail	(2,125.00)		
100-1107-63060	Dues and memberships-Jail	(250.00)		
100-1107-63060	Medical and dental-Jail	(21,249.63)		
100-1107-60100	Payroll Full-time-Jail	(224,965.21)		
		(264,816.05)		

General Fund-County Board				General Fund-County Board	
100-1001-62200	Dues and memberships	(4,738.04)		100-1001-61000	Office supplies
				100-1001-63050	Legal services
				100-1001-65050	Renal expense
					4,738.04
General Fund-Animal Control				General Fund-Animal Control	
100-1030-61400-01	Program supplies-medical & dental	(2,824.99)		100-1030-61000	Office supplies
				100-1030-63720	Repair & maintenance
					629.09
					2,195.90
					2,824.99
General Fund-Treasurer				General Fund-Treasurer	
100-1060-60100	Payroll Full-time	(9.84)		100-1060-60000	Payroll Elected Officials
					9.84
General Fund-County Clerk				General Fund-County Clerk	
100-1065-60100	Payroll Full-time	(9,993.44)		100-1065-60110	Payroll Part-time
100-1065-61000	Office supplies	(839.82)			10,848.26
100-1065-62200	Dues & memberships	(15.00)			
		(10,848.26)			
General Fund-States Attorney				General Fund-States Attorney	
100-1075-60100	Payroll Full-time	(4,723.46)		100-1075-61020	Books, manuals & periodicals
					4,723.46
General Fund-Public Defender				General Fund-Public Defender	
100-1087-60100	Payroll Full-time	(4,733.20)		100-1087-61020	Books, manuals & periodicals
					4,733.20
Economic Development				Economic Development	
140-1402-60100	Payroll Full-time	(7.26)		140-1402-61010	Postage & mailings
					7.26
Dispatching Services				Dispatching Services	
175-1750-60600	FICA	(47,801.86)		175-1750-60200	Overtime
175-1750-60610	IMRF	(45,431.06)		175-1750-60300	Holiday pay
		(93,232.92)			85,889.08
					7,343.84
					93,232.92

2018						
STOP VAWA GRANT-NEW GRANT						
Sheriff						
				STOP VAWA GRANT-NEW GRANT		
				370-3703-60100	Payroll Full-time	134,382.00
				370-3703-60600	FICA	10,280.00
				370-3703-60610	IMRF	28,395.00
				370-3703-60620	Workmen's Comp	10,361.33
				370-3703-60650	Medical & Life	25,276.00
				370-3703-65050	Rental Expense	21,565.00
						230,259.33
STOP VAWA GRANT-NEW GRANT						
States Attorney						
				STOP VAWA GRANT-NEW GRANT		
				370-3703-60100	Payroll Full-time	192,000.00
				370-3703-60600	FICA	14,689.60
				370-3703-60610	IMRF	20,946.00
				370-3703-60620	Workmen's Comp	954.00
				370-3703-60650	Medical & Life	37,650.00
						266,239.60
STOP VAWA GRANT-NEW GRANT						
Probation						
				STOP VAWA GRANT-NEW GRANT		
				370-3701-60100	Payroll Full-time	46,251.00
				370-3701-60600	FICA	3,538.00
				370-3701-60610	IMRF	5,046.00
				370-3701-60620	Workmen's Comp	3,566.00
				370-3701-60650	Medical & Life	12,514.00
				370-3701-65150-01	Telephone	793.00
						71,708.00
General Fund-Data Processing						
100-1016-61900-03	Small Cap Purchase-DP Equipment		(8,000.00)	General Fund-Data Processing		
				100-106-63630	Maintenance contracts-software	8,000.00
Victim Assist VOCA(Domestic Violence)-New Grant						
States Attorney						
				Victim Witness-New Grant		
				355-3550-60100	Payroll Full-time	36,090.00
				355-3550-60600	FICA	2,761.00
				355-3550-60610	IMRF	3,937.00
				355-3550-60620	Workmen's Comp	235.00
				355-3550-60650	Medical & Life	12,454.00
				355-3550-62100	Travel	1,709.00
				355-3550-62000	Training	3,619.00
						60,805.00

[illegible]

[illegible]

General Fund-County Board					
100-1001-89000	Contingencies	(457,024.87)		General Fund-County Clerk	12,531.74
				100-1065-60110	Payroll Part-time
				General Fund-Coroner	
				100-1095-63020	Autopsy services
					127,967.31
				General Fund-Sheriff Patrol	
				100-1102-60200	Overtime
				100-1102-60300	Holiday Pay
				100-1102-60320	Standby Pay
				100-1102-60400	Educational incentives
				100-1102-60410	Clothing maintenance allowance
				100-1102-61380	Uniforms
				100-1102-61400-03	Program supplies-other
				100-1102-61400-04	Program supplies-staff
				100-1102-62000	Training
				100-1102-62100	Travel
				100-1102-62200	Dues & memberships
				100-1102-65150	Telephone
					108,093.75
				General Fund-Sheriff Jail	
				100-1107-60300	Holiday Pay
				100-1107-60320	Standby Pay
				100-1107-60400	Educational incentives
				100-1107-60410	Clothing maintenance allowance
				100-1107-61380	Uniforms
				100-1107-61400-02	Program supplies food
				100-1107-61400-03	Program supplies Other
				100-1107-61400-04	Program supplies Staff
				100-1107-62100	Travel
				100-1107-63630	Maintenance contracts-software
					208,432.07

Approval St. Clair County Auditor: *Patty Sprague* 1/22/18

Approval County Administrator: *Brian Miller* 1/22/2018